



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Dr. Mary Giella Elementary

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

Strive ~ Develop ~ Inspire

Empowering learners as they build the bridge to a successful future, one learning experience at a time.

What is Required:

Assurances: We will:

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- Involve parents in the planning, review, and improvement of the Title I program.
- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- Coordinate with other federal and state programs, including preschool programs.
- Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: _____

Date: _____

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

Describe the method in which parents were involved	At the end of the 23/24 school year, parents participated in providing input to administration on how to prioritize areas of need for Title 1 funds within the School Advisory Council. However, all parents were invited. Invitation included a flyer, website, Facebook, and an all-call message home to all parents. From the information gained in this forum, plans were developed for inclusion in our Title I budget, School Improvement Plan, PFEP, and our Comprehensive Needs Assessment. The current PFEP was given to parents. Our SAC includes parents and community members that assist with monitoring the effectiveness of these changes on a monthly basis and provide feedback.
Date of meeting to gather parent input for Comprehensive Needs Assessment	March 15, 2024
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	March 15, 2024

**Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

How were parents invited to develop or revise the compact?	All parents were invited by flyer, website, Facebook, and an all-call message. Responses were documented in a feedback form. Parents were given a copy of the compact.
Date of parent meeting to develop or revise the compact	March 15, 2024
What communication methods will be used between teachers & parents as well as school & parents?	Back to school packets, SAC information, phone calls, Facebook posts, flyers, Dojo, email, and my Parent Portal.
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	We will have two Parent Conference Nights- one in October and one in January. Parents are invited to sign up and attend a conference with their child's teacher.

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**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Parents are invited to come and receive important information about Title 1, meet their child’s classroom teacher, the requirements of Title I, parent’s rights, curriculum and academic, assessments to measure student progress and upcoming events. Parents will be notified through an invitation, phone call, our website, and Facebook.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	September 2024
How do parents who are not able to attend receive information from the meeting?	Title 1 brochure sent home and located on our website along with the information covered at additional parent events
How are parents informed of their rights?	Parents Right to Know is included in the Annual Title I Meeting Powtoon as well as the Annual Title I letter that should be sent home at the beginning of the year.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	ESOL IA
Title IX-Homeless	Social Worker
Preschool Programs	Head Start
IDEA/ ESE	ESE Support Facilitators
Migrant	N/A
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	. 5 Parent Involvement Coordinator
Explain how these funds will be used this school year	To assist with parent volunteers. Parent nights will be offered throughout the year. Parent conference nights will also be offered. Resources will be provided for parents- books, supplies, etc.

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How are parents involved in deciding this?	Through many events, input from SAC, and surveys.
How did you document parent input?	SAC documentation and surveys.

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<u>Building Capacity of Families</u>								
SuP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
				Transportation	Light Refreshments	Childcare	Translation	
1. If instructional staff deliver effective instruction/intervention utilizing our ELA and Math series along with the BEST standards, positive learning outcomes for students as measured by the district-wide assessment will reflect MGES in the top five highest performing Title 1 schools in the district.	Kindergarten Day/Camp	Provide parents and kids with an introduction to MGES-presentation, tour, and overview of our school. This is to assist students with an easy transition.	August 1 & 2, 2024		x			Help parents and teachers build a relationship and positive foundation.

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<p>2. If instructional staff utilize formative assessment data to drive decisions as we align instruction/intervention and learning tasks to the BEST standards in ELA and Math, then the district-wide assessments will reflect MGES in the top five highest performing Title 1 schools in the district.</p>	<p>Curriculum Info Night</p>	<p>Parent education on BEST ELA and Math curriculum and standards, along with resources.</p>	<p>September 2024</p>			<p>x</p>	<p>Build parent’s understanding of the IRLA and math standards and curriculum.</p>
<p>3. If instructional staff, support staff, and administration focus on student and staff engagement, then the GALLUP engagement results will reflect an increase from previous years’ trends.</p>	<p>Assessment Night</p>	<p>Parent education on FSA/State wide assessment along with Q&A</p>	<p>March 2025</p>		<p>x</p>	<p>x</p>	<p>Provide Q&A to assist with understanding the impact of this test.</p>
<p>Other:</p>	<p>Conference Night</p>	<p>-Collaboration of parent and teacher about academic achievement</p>	<p>October 2024 January 2025</p>			<p>x</p>	<p>-Parents can learn about ways to assist their child at home. -Understanding of standards and how it impacts their child’s learning.</p>

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	-Family Events: Movie Night, Winter Wonderland, Family Dance, Bingo for Books, Skate Nights	-Free books and family fun -Promotes a positive parent/child/school relationship	Throughout the school year					-Free reading resources. -Connection between home and school.
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Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Through Annual Title 1 Open House, Conference Night, and Parent Trainings (listed above)
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	Yes, through a survey provided at the end of each workshop. Result from survey will help plan for future events.
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	We will provide a translator at most events. Flyers and information will also go home in Spanish.
What are the barriers for parents to attend workshops/events and how do you overcome these?	Childcare along with dinner/refreshments will be provided for most workshops.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Conference Night is from 5-7 to allow for flexibility. Most workshops are offered after traditional work hours.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Arranging school meetings at a variety of times, or conducting phone conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend events.

**These events should be included on the Data Collection Sheet for School Events.*

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7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Each week a folder goes home with important information for parents. We will also communicate through our website, Facebook page, flyers, parent resource area, PTO meetings, SAC meetings, all-school phone messages, and the myParent Portal.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Indicate below if you are choosing to participate in the Scholastic provided PD, or the district micro-PD video option, or a combination of both. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Staff Parent Involvement Training	Outlines our parent programs, and ways to encourage parent involvement.	PowerPoint presentation during a faculty meeting by parent involvement coordinator.	Teachers	<u>September 2024</u>

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Main Office	Parent Involvement Coordinator	Shelf with current flyers, parent brochures, and academic resources. We also have a food pantry for families in need.

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Drafts of PFEP's are due in Title I Crate by April 15th, 2024.

**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*

¹ (7/13/22)